

PAYROLL SERVICE

...for Employers of care and support workers

Would YOU like a caring, really helpful Payroll Service?

About us...

As a family run business, we are passionate about what we do and are proud to say we have been looking after payrolls for employers of care & support workers for **over 20 years**. Working closely with many Local Authorities, we provide a really helpful and friendly Payroll Service.

OUR AIM is to provide you with a really **helpful & friendly payroll service**.

What we offer...

We provide a complete, professional Payroll Service, producing everything from your payslips and reports, through to detailing exactly how much you owe to HMRC each month. We calculate all statutory payments like SSP (*Statutory Sick Pay*) and SMP (*Statutory Maternity Pay*) etc. We also take care of all mandatory deductions like *Attachment of Earnings Orders* for you. We even include completing your statutory Employer Year End Returns, and file ALL submissions under **Real Time Information (RTI)**.

Auto Enrolment & The Pensions Regulator (TPR)

As your Payroll Agent, we are here to help you! We will gladly register as your nominated *Secondary contact*, with The Pensions Regulator (TPR) **free of charge**. This will enable us to receive copy of important TPR correspondence and deal with routine matters for you. We will also complete your mandatory Declaration of Compliance **free of charge**. For just **ONE, all inclusive monthly payroll fee**, we will help arrange, set-up and manage **ALL** your ongoing Auto Enrolment responsibilities. We are also registered as a 'Delegate Organisation' with **NEST** (*National Employment Savings Trust*) set-up by the Government, specifically for Auto Enrolment.

How much will it cost ?

The Set-up is **completely FREE** - there are **NO strings** and **NO hidden charges**.

The **total cost** is just **£14.95 per month** for a **monthly payroll service**, to **INCLUDE** your **Auto Enrolment requirements** **when using NEST*.

Price also includes as many employees on your payroll, as you require at any one time!

Monthly charge to be paid by the 3rd of every month via standing order, online banking etc.

How it works...

We set everything up, including registering you as an employer with HMRC. We will also deal with routine HMRC enquiries on your behalf. You just need to e-mail (*or telephone*) us the pay details on the agreed day, giving us 3 working days notice. We then process your payroll, e-mailing you the payroll documents, we can also e-mail the payslips direct to your employees **you then just need to make the payments**.



Contact Katy
today

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